

Serial No.

**Request for Renewal of Licenses for Firearms Issued For Sports Activities–  
Year 2025**

To be pasted a  
3cmx2.5cm  
size color  
photo of the  
Applicant

**Instructions**

- A separate application should be filled out for each firearm.
- In case of a change of the Address a “Grama Seva” Certificate should be submitted to prove it.
- The medical certificate which denoted by “Form H” should be submitted to prove the physical fitness if the age is more than 70 years. (can be downloaded from [www.defence.lk](http://www.defence.lk))
- Copy of National Identity Card and copy of the License obtained for the last time should be submitted.
- All the license fees/fines should be paid to the A/C No. 0007040119 of Taprobane Branch of Bank, Ceylon on behalf of the Secretary, Ministry of Defence including the details such as “name of the person/institution, purpose for depositing the money”, and the original copy of the cash deposit slip should be attached to the application.
- The duly filled application with the payment receipt can be handed over to the place where the letters of the Civil Security and Development Division are handed over at the Main Gate of Defence Headquarters Complex through the National Rifle Association/National Shooting Sports Federation or sent to the “Additional Secretary (Civil Security & Development Division), Ministry of Defence, Defence Headquarters Complex, Sri Jayawardenapura, Kotte” by registered post.

**Part I**

**01. Details of the Licensee**

- I. Full Name : .....
- .....
- II. Address : .....
- .....
- III. Occupation : .....
- IV. Gender: .....
- V. Telephone Number. : Residence :..... Mobile :.....
- VI. NIC Number. : .....
- VII. Date of Birth : .....
- Age as at 01.01.2025..... :Years.: .....Months : ..... Days : .....
- VIII. District : .....
- IX. Divisional Secretariat : .....
- X. Grama Niladhari Division and Number : .....
- XI. Police Division : .....

**02. (a) Details of the firearm**

- I. Serial number of the firearm : .....
- II. Nature of the firearm :- .....( Shotgun/Rifle/Pistol/ Revolver)
- III. The year in which the original license was obtained : .....
- IV. Number and date of the firearm license of the last year : (Attach a copy of the licence)  
.....
- V. The reason if the license have not been obtained for the last year :  
.....
- VI. The year of which the license have been obtained for the last time, and number & date of it  
.....



**Part II**

**Police clearance report (from the police division of the residence)**

(1) No crime reported against the licensee/ below-mentioned crimes have been reported/ below mentioned proceedings are ongoing. ....

(2) The licensee of the firearm has/has no physical or any other disorder that prevents from using the firearm. Please give details if there is any disorder.....  
.....

(3) Has anyone else living in the household of the licensee of firearm engaged in or supported terrorist activities? .....  
.....

(4) I hereby confirmed that applicant was called to the police station and inquired personally; examined the firearm and its Number and the number of the firearm matched with the information mentioned in the previous license.

(5) The application is not recommended due to the following reasons.  
.....  
.....

Date :.....  
.....  
OIC/Chief Inspector of Police Headquarters  
Official seal

I Agree /do not agree with the recommendation of the OIC.

Date :.....  
.....  
Senior Superintendent of Police/Superintendent  
of Police  
Official seal

**Part III**

**The recommendation of the National Rifle Association/National Shooting sports Federation**

The licensee who submit the above application, Mr/ Mrs/ Miss .....  
.....(Full Name) of  
..... (Address),  
has obtained the firearm license No.....  
dated..... For the last time, bears the membership of the National Rifle  
Association (NRA)/ National Shooting sports Federation (NSSF), participate in the sports and training  
activities and therefore, I recommend the renewal of the firearm license for the year ...../ I do  
not recommend the renewal of the firearm license due to the following reasons.

.....  
.....

Date :.....  
.....  
Chairman  
National Rifle Association (NRA) National Shooting  
Sports Federation (NSSF)

**Part IV**

**For Office Use**

Additional Secretary/Senior Assistant Secretary

The application was examined and recorded in the documents; submitted for the approval since the  
information is correct.

License fee/fine was paid.

Amount : Rs..... Receipt No. : ..... Date : .....

Date :.....  
.....  
Subject Clerk

Application is Approved /not Approved.

Date : .....  
.....  
Additional Secretary /Senior Assistant Secretary  
For Secretary