



Invitation for Bids (IFB)

Procurement for Supply and Delivery of Fresh/Dry Provisions for Sri Lanka Air Force- Year 2025

Contract Identification No SLAF/RA/TB/2025

1. On behalf of the Sri Lanka Air Force the Chairman, Standing Cabinet Appointed Procurement Committee (SCAPC) of the Procurement of Fresh and Dry provisions for the Tri Forces for the year 2025 invites sealed bids from eligible and qualified Sri Lankan Business Entities of Manufacturers, Whole sale and Retail Operators that have been established as a Limited Liability Company, partnership or any other establishment for the supply and delivery of below mentioned category of food items for the following Academy/ Bases/ Stations/Detachment of Sri Lanka Air force. The supply period is from **1st of January 2025 to 31st December 2025.**

1.1 Group of supply locations and corresponding categories

1.1.1 Group A - Fresh Food Items

Air Force Academy/ Bases/ Stations/ Detachment	Categories of Food Items
1.1.1.1. Ampara	1. Vegetables, Fruits, Coconuts and Eggs hen 2. Fresh Fish 3. Meat 4. Fowl- Dressed 5. Bakery items 6. Indigenous Breakfast items
1.1.1.2. Anuradhapura	
1.1.1.3. Batticaloa	
1.1.1.4. BIA-Katunayake	
1.1.1.5. China Bay	
1.1.1.6. Colombo	
1.1.1.7. CTS Diyatalawa	
1.1.1.8. Detachment Digana	
1.1.1.9. TTS Ekala	
1.1.1.10. Hingurakgoda	
1.1.1.11. Iranamadu.	
1.1.1.12. Katukurunda.	
1.1.1.13. Katunayake	

1.1.2 Group B - Dry Food Items

Air Force Academy/ Bases/ Stations/ Detachment	Categories of Food Items
1.1.2.1. Ampara	1. Rice 2. Dry Ration 3. Yoghurt 4. Milk Powder 5. Condiment (food substance)
1.1.2.2. Anuradhapura	
1.1.2.3. Batticaloa	
1.1.2.4. BIA-Katunayake	
1.1.2.5. China Bay	
1.1.2.6. Colombo	
1.1.2.7. CTS Diyatalawa	
1.1.2.8. Detachment Digana	
1.1.2.9. TTS Ekala	
1.1.2.10. Hingurakgoda	
1.1.2.11. Iranamadu.	
1.1.2.12. Katukurunda.	
1.1.2.13. Katunayake	

1.2 Details and specifications of each category of food items will be provided in the Bidding Document. All the food items to be supplied, should be in good condition for human consumption. The quality standards are specified in the bidding document and respective annexures of the Bidding Documents and accordingly all the supplies should be in accordance with the Food Act No.26 of 1980 as amended and Regulations enacted therein from time to time.

1.3 Submission of bids under each Academy / Base/ Station/ Detachment and category of food items.

1.3.1 Bids should be submitted on per camp/ station basis and per category basis for a particular camp separately. For a bid of particular category of a camp/ station, bidder should bid for all items in that category. If the bidder fails to bid for all the items in particular category, such a bid will be considered as non-responsive.

1.3.2 Depending on the capacities of the bidder which are subjected to be evaluated by the purchaser, any bidder can submit bids for one camp or more than one camp and respective category of items separately, for which two groups are described below.

1.3.2.1 Group A – supply of fresh food items

The group consists of 126 bids (24 stations x 4) + (23 stations x 1) (7 stations x 1) category = 126 bids and shall be considered as separate procurement and evaluation selection process shall be executed separately.

1.3.2.2 Group B – supply of dry food items

The group consists of 101 bids (24 stations x 4) + (5 stations x 1) category = 101 bids and shall be considered as separate procurement and evaluation selection process shall be executed separately.

2. Selected suppliers should be responsible for arranging the transport to the relevant delivery Station/ camps and detachments as the part of the contract. The details with regard to the relevant delivery Station/ camps and detachments are indicated in the bidding document.

3. Bidding will be conducted through the National Competitive Bidding procedure (NCB) as per Clause 3.2 of the Government Procurement Guideline-2006. Only Local bidders are permitted to bid.

4. Bidder shall have not been blacklisted.

5. All Documents pertaining to the requirements should be submitted along with the bid. At the post qualification stage these qualification requirements are duly quantified as against the maximum contract amount to be awarded for any lowest evaluated substantially responsive bidder, as described in the detailed methodology stated in the Bidding document. The following minimum eligibility criteria shall be fulfilled.

5.1 The minimum Average Annual Turnover in relevant field of food supply for any two (02) financial years within preceding 3 years of **Rs. 10 Mn**, to be confirmed through respective audited financial statements.

5.2 The minimum amounts of liquid assets (Based on Financial Statements (2023/2024) of **Rs. 5 Mn** (Cash in hand, cash at bank, short term investments and accounts receivables) to be confirmed through respective Audited financial statements.

However, if the non-audited financial statements are submitted, with the bids for the financial year 2023/2024, bidder should submit audited financial statements on or before **30/08/2024** at Post Qualification Verification Stage.

5.3 The Minimum amount of **Rs. 5 Mn** of credit facilities should be guaranteed by any commercial bank or any financial institutions operating in Sri Lanka, approved by the Central Bank of Sri Lanka, (exclusively for this tender).

5.4 In case of supply and delivery of **fresh food items**, bidder should possess adequate storage facilities specifying the methodology of providing required storage, cold/ cool room facilities and freezer trucks. (Either as the bidder's own or on lease/ rental basis etc.) Additional details in this regard are provided in the Bidding Documents.

5.5 In case of **dry food items**, bidder should possess adequate storage facilities specifying the methodology of providing required storage/ warehouse and transport facilities, (either as the bidder's own or on lease/ rental basis etc.). Additional details in this regard are provided in the Bidding Documents.

5.6 Past similar experience of food supplies two (02) years within recent last Five (05) years including contracts relating to supply of food items (wholesale/ retail business) to any institutes (public or private).

6. Dates and times of issuance of Bid documents, receiving of bids and opening of bids are as follows:

Commencement of Issuing Bidding Documents from - **27.06.2024**
Last date and time for Issuing Bidding Documents - **up to 3.00 P.M. on 28.07.2024**
Last date and time for submission / closing Bids - **up to 9.00 A.M. on 29.07.2024**
(at SLAF Trade Training School Ekala)

Venue, Date and time for Opening of Bids: (at SLAF Trade Training School Ekala)

Fresh Food Items - **at 9.30 A.M. on 29.07.2024**
Dry Food Items - **at 9.30 A.M. on 29.07.2024**

7. A Pre- Bid meeting will be held at Conference hall **at 10.00 A.M. on 09.07.2024** at the 1st floor, Nandimithra Auditorium of the Ministry of Defense, Defense Headquarters Complex, Jayawardhanapura Kotte.

8. A complete set of bidding documents in English language may be purchased by bidders on submission of a written application to Chief Procurement Officer at the address given in Para 16, upon payment of non - refundable fee. Nonrefundable fee relevant for each camp / each tender shall be in accordance with the Public Finance circular 06/2016 dated 17.06.2016. (The schedule of respective non-refundable tender fee of bids can be obtained from the Chief Procurement Officer address given in Para 16)

9. For the submission of bids, bidders should use only the forms as given in the bidding document. Original Sealed bids and duplicate Sealed bids should be separately submitted in one sealed cover to be sent by Registered post to reach the address given in Para 6 or deposited in the tender box provided for this purpose before the stipulated date and time as indicated in Para 6 above.

10. Bids will be opened immediately after the closing time. Late bids will be rejected. Bids will be opened in the presence of bidders or their authorized representatives .

11. Bids shall be valid up to **31 March 2025**.

12. Bids must be accompanied by a bid security valid up to **30 April 2025** and should be addressed to **the Secretary to the Ministry of Defence**. The Bid Security should be issued by a commercial bank operating in Sri Lanka, approved by the Central Bank of Sri Lanka. In original form (on the original letter head of the bank), unconditional, irrevocable and on demand. The schedule indicating the amount of the Bid security for a particular bid will be provided with the Bidding document which had set as prescribed in the Procurement Guideline 2006.

13. All the bidders are subjected to submitting the manufacturer authorization certificates as required and specified in the Bidding document.

14. Bidder shall submit the samples for particular items for which additional information is requested in the Bidding document. **If the bidder fails to submit the sample within the given time period, relevant bids shall not be considered for further evaluation and shall be rejected as non-responsive bids.**

15. Interested bidders may obtain further information from Chief Procurement Officer or Procurement Officer (Tenders), Procurement Division and may inspect the bidding documents free of charge at the office of the address given in Para 16 below, from **27.06.2024 to 28.07.2024** during **09.00 A.M. 03.00 P.M.**

16. The address referred to above is;

Attention : Chief Procurement Officer,
Address : Commander of the Sri Lanka Air Force,
Sri Lanka Air Force Headquarters,
P.O. Box 594,
Defence Headquarters Complex,
Sri Jaywardenapura,
Kotte.

Telephone Number : +9411 - 2347694, +9411- 2441044 (ext : 11902)

Fax Number : +9411- 2441553

E-mail : cpd@slaf.gov.lk, acpot@slaf.gov.lk

Chairman

Standing Cabinet Appointed Procurement Committee,

Procurement of Food Items (Fresh and Dry Rations) for the Three Armed Services for year 2025

Ministry of Defence

26.06.2024